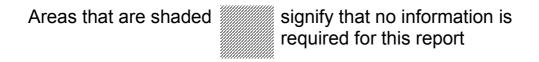
## **KEY TO PERFORMANCE REPORTS**

## **LEVEL 1**

PERFORMANCE AGAINST TARGETS AND ACTION PLANS		
4	Overall, performance is significantly better than target(s)	
3	On track to achieve target(s)	
2	Slightly behind target(s)	
1	Significantly behind target(s)	

DIRECTION OF TRAVEL		
<b>A</b>	Overall, performance is better than for the same period last year	
<b> </b>	Overall, performance is the same as for this period last year	
•	Overall, performance is behind that for the same period last year	



## **LEVELS 2 & 3**

PERFORMANCE AGAINST TARGETS AND ACTION PLANS		
4	Outturn is 10% or more above target	
	Outturn is above target by up to 10%	
3	or, where up to date performance data against target is not available for good reason, the action plan shows satisfactory progress	
	Outturn is below target, but within 5%	
2	or where up to date performance data against target is not available for good reason, the action plan shows inadequate progress	
	Outturn is 5% or more below target	
1	or no target has been set without good reason	
	or there is no action plan	
<b>N.B.</b> Where data is available this determines the judgement made for each indicator. Action plans are used to judge performance only where relevant data is unavailable.		
DIRECTION OF TRAVEL		
<b>A</b>	Performance is better than for the same period last year	
<b>•</b>	Performance is the same as for this period last year	
•	Performance is behind that for the same period last year	